

INFORMATION SHEET

While aiming to be comprehensive, this Information Sheet is not exhaustive. If you do not find the answer you are looking for, please telephone or email us so we can help you with your enquiry.

1.	<p>Phased reopening of school</p> <p>We intend to have a phased return to school:</p> <ul style="list-style-type: none">• Foundation Stage and Year One return to school on Monday 1st June.• Year 6 return to school on Wednesday 3rd June.• School will not be open for children in Years 2 – 5 unless you are a key worker or have vulnerable children with an EHCP. If you believe that your child is entitled to access this provision, and is not been attending presently, please contact us.
2.	<p>Classes</p> <ul style="list-style-type: none">• Each year group will contain no more than 15 pupils with a teacher and an additional adult.• Children of key workers in other year groups will be in an additional classroom, based in the hall (Key Worker Class). Critical workers who can access schools or educational settings
3.	<p>Staffing</p> <p>Foundation Stage A: Mrs Snell and Mrs Pidwell</p> <p>Year 1 A Miss Nicholls and Miss Whiting/ Mrs Butler</p> <p>Year 6 A Mrs Teague and Mrs Clark</p> <p>Key Worker Class Mrs Wolstenholme/ Mrs Meek</p>
4.	<p>Attendance</p> <ul style="list-style-type: none">• Full-time attendance is encouraged where possible. Part-time attendance is not encouraged. This is to minimise disruption to learning and maximise the continuity for those children in school.• No action will be taken (such as a penalty notice), if you decide it is not safe to send your child to school.• If you feel worried about your child or family's safety, please talk to us in the first instance.• Do not send your child to school if they have any coronavirus symptoms.• Please phone the office to inform them of non-attendance
5.	<p>Shielded and clinically vulnerable children</p> <ul style="list-style-type: none">• Clinically vulnerable or shielded children will not be expected to attend school.• Children who live with someone who is medically certified as clinically extremely vulnerable should only attend if stringent social distancing can be adhered to. As it is not possible to follow stringent social distancing at all times, we do not expect those children to attend.
6.	<p>Living with a shielded or clinically vulnerable person</p>

	Children who live with someone who is clinically vulnerable (but not clinically extremely vulnerable), may attend school.																
7.	<p>Transport to School - <u>IMPORTANT</u></p> <p>Please tell us if you intend to come to school using school transport so that we can co-ordinate entry times.</p>																
8.	<p>Drop off and pick up guidelines</p> <ul style="list-style-type: none"> • Please do not drive onto the school site to ensure the safety of pedestrians. • If you need to drive to school, please make use of the parking in the village. There is parking available at the pavilion and at the village hall. Please avoid parking in the housing estate and be considerate to the residents. • Please enter through the pedestrian gate and exit via the road. • Please queue using the 2m markers and use the one way system (anticlockwise around the turning circle) • Only one parent should accompany their child to school to minimise adult to adult contact. • There are staggered arrival and departure times (see below). • Please be punctual. If you are coming to school by car and arrive early please do not come to school until your allotted time. • We will not be able to physically assist (i.e. hold their hand) your child into school. • If you think you may be late, please inform the school by telephone. • KEY WORKERS - If you are unable to pick up / drop off at the allotted time, please contact us and we will endeavour to accommodate your request. 																
9.	<p>Drop off and pick up times</p> <p>Drop off</p> <table> <tr> <td>9.00am</td> <td>Key Worker Class</td> </tr> <tr> <td>9.15am</td> <td>Year 6</td> </tr> <tr> <td>9.30am</td> <td>Year 1</td> </tr> <tr> <td>9.45am</td> <td>Foundation Stage</td> </tr> </table> <p>Pick up</p> <table> <tr> <td>2.45pm</td> <td>Foundation Stage</td> </tr> <tr> <td>3.00 pm</td> <td>Year 1</td> </tr> <tr> <td>3.15pm</td> <td>Year 6</td> </tr> <tr> <td>3.30pm</td> <td>Key Worker Group</td> </tr> </table>	9.00am	Key Worker Class	9.15am	Year 6	9.30am	Year 1	9.45am	Foundation Stage	2.45pm	Foundation Stage	3.00 pm	Year 1	3.15pm	Year 6	3.30pm	Key Worker Group
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10.	<p>Our school site</p> <ul style="list-style-type: none"> • Each class group will remain in their own classroom. • Each child will be assigned the same desk each day and desks are spaced as far apart as possible. • The communal areas are out of bounds. • Each class group has been assigned their own toilets. They will be unisex toilets. • Outdoor play equipment will not be available to limit transmission and more easily allow 																

	<p>distance between children.</p> <ul style="list-style-type: none"> The use of the staffroom will be staggered to limit occupancy.
11.	<p>What will my child learn in school?</p> <ul style="list-style-type: none"> In the mornings, the focus of the learning will be phonics/ spellings, English (reading and writing) and Maths. The afternoons will consist of a mixture of PSHE, science and other subjects. Year 6 will also take part in some transitional preparation for September. The emphasis will be on self-marking, as teachers are not able to take in exercise books for marking.
12.	<p>Home learning for children in Foundation Stage, Year 1 and Year 6 who are unable to attend school</p> <ul style="list-style-type: none"> As the teachers will be teaching face to face lessons, they will not be able to respond to as many posts on Seesaw. We will however, continue to post learning on Seesaw and look at as much home learning as is possible. Home Learning packs will continue to be accessible for children via the school website following the broad themes teachers are using to teach the children in school.
13	<p>Home learning for children in Years 2, 3, 4 and 5</p> <ul style="list-style-type: none"> Teachers will continue to load home learning onto Seesaw and provide the home learning packs via the school website. As the teachers will be teaching lessons in the classroom, they will not be able to respond to as many posts on Seesaw. Teachers will prioritise feedback to those children not attending school.
14.	<p>Break and lunch times</p> <ul style="list-style-type: none"> All children will have 3 breaks per day (mid-morning, lunch and afternoon). Break times and lunch times will be separated to ensure that class “bubbles” do not mix. Class groups will not be able to use the same playgrounds at the same time. The school field will also be zoned for use.
15.	<p>What to bring / wear to school</p> <ul style="list-style-type: none"> As all children will need to ensure they wear a clean set of clothes each day, they are not required to wear school uniform. Please ensure children have water bottles (named) as we will not be able to use the water fountains. Please ensure your child wears sensible shoes to school and does not wear open toed shoes. Please make sure your child comes to school with a coat, sunhat, sun cream and pocket tissues. Suncream will need to be applied before coming to school and children should be taught to apply their own suncream as we will not be able to help them apply it at school. Please bring any medication that is not kept at school. Packed lunch (if you have not ordered a school lunch) and a healthy snack.
16.	<p>What <u>not</u> to bring to school</p> <ul style="list-style-type: none"> Please do not bring your child’s PE kit or book bag to school.

	<ul style="list-style-type: none"> All resources will be provided in school. We will issue children their own stationery to prevent the sharing of equipment where possible. Children will not be bringing anything home with them.
17.	<p>Lunches</p> <ul style="list-style-type: none"> If you child requires a school packed lunch, you will need to order your this in advance. Please find attached our Packed Lunch Menu and Order Form. Please email your Packed Lunch Order Form to Alice by the previous Thursday of each week loddiswell@southhamsfederation.org.uk To ensure class groups are kept apart as much as possible. The packed lunches will be brought to classrooms.
18.	<p>Drinks and Snacks</p> <ul style="list-style-type: none"> Please ensure your child brings a named water bottle to school each day. The water fountains around school will not be available for use. Your child will be able to refill their water bottles in class. Please pack a healthy mid-morning snack (fruit or cheese) for your child. We continue to be a nut-free school so please adhere to these rules
19.	<p>Behaviour in school</p> <p>In light of the need for children to behave differently when they return to school, new systems have been put in place and we have had to make changes to our behaviour policy. Please read the attached behaviour policy and talk through the changes with your child/ children before they return.</p>
20.	<p>Hygiene in school</p> <p>We will ensure all adults and children:</p> <ul style="list-style-type: none"> Wash their hands/ use hand sanitiser on arrival and departure. Frequently wash their hands with soap and water for 20 seconds and dry thoroughly. Are encouraged not to touch their mouth, eyes and nose. Use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it'). <p>We will also:</p> <ul style="list-style-type: none"> Ensure help is available for children who have trouble cleaning their hands independently. Consider how to encourage young children to learn and practise these habits through games, songs and repetition. Ensure that bins for tissues are emptied throughout the day. Where possible, all spaces will be well-ventilated using natural ventilation (opening windows). Prop doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles and aid ventilation.
21.	<p>Hygiene at home</p>

	At the end of the school day, all clothes worn by children will need to be removed and washed with clean clothes worn the following day.
22.	<p>What if my child becomes poorly at school?</p> <p>We have set up an Isolation Area at school. If your child becomes poorly, they will be directed to the Isolation Room and you will be contacted immediately so you can take them home. We will not leave children unattended in this isolation area and we have ensured that we have PPE to keep staff, and your child/ children, safe should this situation occur. If your child develops Coronavirus symptoms at home, you must inform school so that their class can be sent home and families can be advised to seek testing.</p>
23.	<p>Personal Protective Equipment (PPE) & First Aid</p> <ul style="list-style-type: none"> • Staff will not be wearing a face covering or face mask in school except if a child becomes unwell or requires First Aid. If contact with the child is necessary, for example to administer First Aid, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask will be worn by the supervising adult. • PPE is only needed if a child becomes unwell with symptoms of coronavirus and needs direct personal care until they can return home. A fluid-resistant surgical face mask will be worn by the supervising adult if a distance of 2 metres cannot be maintained.
24.	<p>Cleaning in school</p> <ul style="list-style-type: none"> • We have removed soft furnishings, soft toys and toys that are hard to clean from the classrooms. • The teacher and additional adult will be responsible for cleaning their class at the end of day as they will know what resources have been used. • The cleaning staff will be responsible for deep cleaning the communal areas every day.