

INFORMATION SHEET FOR SEPTEMBER 2020

While aiming to be comprehensive, this Information Sheet is not exhaustive. If you do not find the answer you are looking for, please telephone or email us so we can help you with your enquiry. This information sheet is up to date with current guidance but, should guidance change, we will send out more information.

1.	Reopening of school All children will return to school full-time on Monday 7 th September.
2.	Classes Each class will remain as it would have done prior to Covid19. Class 1 Foundation Stage. Class 2 Year 1 and 2. Class 3 Year 3 and 4. Class 4 Year 5 and 6.
3.	Staffing Class 1 Mrs Snell. Class 2 Miss Nicholls and Mrs Dunton. Class 3 Mrs Wolstenholme. Class 4 Mr Turner.
4.	Attendance <ul style="list-style-type: none">• Full-time school attendance is mandatory and the rules on school attendance will apply, including fixed penalty notices.• Shielding advice will pause on 1st August. This means that children on the shielded patient list can return to school, as can those who have family members who are shielding.• Any children who are unable to attend, as they are following clinical and/or public health advice, will not be penalised.• If you are worried about your child or family's safety, please talk to us in the first instance.
5.	Drop off and pick up guidelines <ul style="list-style-type: none">• Please do not drive onto the school site.• The turning circle will be our pedestrian Drop-Off and Pick-Up Point.• Parking is limited therefore we encourage walking or cycling where possible• If you have to drive, please use the playing fields car park or the village car park.• Parents are not allowed into the school building without a prior appointment• Please observe the social distancing guidelines• There are staggered arrival and departure times (see below)• Please be punctual arriving and leave promptly as gathering at the school gates is not allowed• If you think you may be late, please inform the school by telephone; late children will need to access the school using the main entrance

6.	<p>Drop-off and pick-up times</p> <p>To enable us to stagger the drop off and pick up times but ensure children receive their full day of education we will need to start the day earlier.</p> <p>Drop-off</p> <table data-bbox="279 331 555 465"> <tr><td>8.45am</td><td>Class 1</td></tr> <tr><td>8.55am</td><td>Class 2</td></tr> <tr><td>9.05am</td><td>Class 3</td></tr> <tr><td>9.15am</td><td>Class 4</td></tr> </table> <p>Pick up</p> <table data-bbox="279 584 555 719"> <tr><td>3.00pm</td><td>Class 1</td></tr> <tr><td>3.10pm</td><td>Class 2</td></tr> <tr><td>3.20pm</td><td>Class 3</td></tr> <tr><td>3.30pm</td><td>Class 4</td></tr> </table> <p>Pick-up and drop-off will continue to be at the MUGA – The one way system and queuing will remain in place. Please enter through the pedestrian gate and make your way anti-clockwise around the pavement to the MUGA gate. Once you have dropped off your child, please exit through the main gates. If you have siblings in more than one class, please drop-off and pick-up both children at the earlier time slot.</p>	8.45am	Class 1	8.55am	Class 2	9.05am	Class 3	9.15am	Class 4	3.00pm	Class 1	3.10pm	Class 2	3.20pm	Class 3	3.30pm	Class 4
8.45am	Class 1																
8.55am	Class 2																
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3.00pm	Class 1																
3.10pm	Class 2																
3.20pm	Class 3																
3.30pm	Class 4																
7.	<p>Our school site</p> <ul data-bbox="300 1043 1393 1211" style="list-style-type: none"> • Outdoor play equipment will not be available to limit transmission. We will review this decision once we are confident all risks have been minimised. • Timetabling will be organised to ensure year groups are kept apart as far as possible. • Play areas will be designated and classes will not mix 																
8.	<p>Measures within the classroom</p> <ul data-bbox="300 1321 1426 1608" style="list-style-type: none"> • Class desks will be side by side and facing forward rather than face to face or side on. • Children old enough will be supported to maintain distance and not touch staff and peers where possible. • Any adults who have to cross bubbles will strive to maintain a 2 metre distance from each other, and from children. • For the youngest children and some children with complex needs, staff will maintain distance where possible. 																
9.	<p>PE Lessons</p> <ul data-bbox="300 1720 1326 1803" style="list-style-type: none"> • Sports Lessons will continue, however, contact sports will be avoided. • Sports equipment will be cleaned between each use by the different year groups. 																
10.	<p>Peripatetic Teachers and Volunteers</p> <ul data-bbox="300 1935 1481 2119" style="list-style-type: none"> • Peripatetic Teachers are allowed in school but we will want to minimise the number of visitors to school where possible. They will be expected to comply with our arrangements taking particular care to maintain distance from other staff and children. • Volunteers are allowed in school. However, we will be minimising the use of volunteers in the first instance to safeguard them, the children and ourselves. 																

11.	<p>After School Clubs</p> <ul style="list-style-type: none"> • In the first instance we will not be offering After School Clubs because of our staggered pick-up times and our inability to mix year groups.
12.	<p>Break and lunch times</p> <ul style="list-style-type: none"> • Break times and lunch times will be arranged to ensure classes maintain social distancing measured. • Classes will not be able to use the same playgrounds at the same time. • The School Field will also be zoned.
13.	<p>What to wear to school</p> <ul style="list-style-type: none"> • The children will need to wear school uniform. Uniforms do not need to be cleaned any more often than usual. • IMPORTANT: On the day your child has PE they should come to school dressed in their PE kit. • Children should not wear face coverings in school and will be asked to remove them before they enter the school gates. If children are asked to remove their face covering, they must not touch the front of their face when removing it. If it is a temporary face covering, they will need to dispose of it in a covered bin. If it is a re-useable face covering, they will need to place it in a plastic bag that they can take home with them.
14.	<p>What to bring to school</p> <ul style="list-style-type: none"> • Book Bag. • Coat (named). • Named Water Bottle & Packed Lunch if your child is having a packed lunch. • Years 3 – 6 will need a healthy mid-morning snack (fruit, vegetables or cheese). Key Stage 1 are provided with a snack.
15.	<p>Drinks</p> <ul style="list-style-type: none"> • The water fountains around school will not be available for use. • Your child will be able to refill their water bottles in class.
16.	<p>Lunches</p> <ul style="list-style-type: none"> • Our kitchen will be fully open from the autumn term • If you child requires a lunch , these can be ordered on the day as normal • Please find attached our Autumn Half Term Menu. School dinners will be ordered as usual every morning whilst the register is being taken. • KS1 and Foundation Stage will be served meals in the hall whilst maintaining their Class bubbles. KS2 will be served lunch in their classrooms • Staff involved with lunch service will not cross bubbles
17.	<p>Hygiene in school</p> <p>We will ensure all adults and children:</p> <ul style="list-style-type: none"> • Administer hand sanitiser on arrival/ wash hands on arrival. • Frequently wash their hands with soap and water more thoroughly and more often than

	<p><u>normal.</u></p> <ul style="list-style-type: none"> • Are encouraged not to touch their mouth, eyes and nose. • Use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it'). <p>We will also:</p> <ul style="list-style-type: none"> • Ensure help is available for children who have trouble cleaning their hands independently. • Consider how to encourage young children to learn and practise these habits through games, songs and repetition. • Ensure that bins for tissues are emptied throughout the day. • Where possible, all spaces will be well-ventilated using natural ventilation (opening windows). • Prop doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles and aid ventilation.
18.	<p>Cleaning in school</p> <ul style="list-style-type: none"> • Staff have put in place a schedule to ensure cleaning is enhanced. • Different year groups don't need to be allocated their own toilet block. Toilets will be cleaned regularly. Children will be encouraged to clean their hands thoroughly after using the toilet.
19.	<p>What if my child becomes poorly at school?</p> <ul style="list-style-type: none"> • We have set up an Isolation Area at school. If your child becomes poorly, they will be directed to the Isolation Room and you will be contacted immediately so you can take them home.
20.	<p>Personal Protective Equipment (PPE) & First Aid</p> <ul style="list-style-type: none"> • Staff will not be wearing face coverings in schools except if a child becomes unwell or requires First Aid. If contact with the child is necessary, for example to administer First Aid, then disposable gloves, a disposable apron and a fluid-resistant surgical face covering will be worn by the supervising adult. • Other than for First Aid, PPE is only needed if a child becomes unwell with symptoms of coronavirus and needs direct personal care until they can return home.
21.	<p>Engage with the NHS Test and Trace Process</p> <p>Everyone will need to be ready and willing to engage with the NHS Test and Trace Process.</p> <ul style="list-style-type: none"> • Children must not come to school if they have coronavirus symptoms. • Children should self-isolate and be tested if they have been in close contact with someone who develops coronavirus symptoms or someone who tests positive for coronavirus. • If your child develops symptoms at school, they will be sent home to self-isolate. • You must book a test if your child is displaying symptoms. • YOU MUST INFORM SCHOOL IMMEDIATELY OF THE RESULTS OF A TEST. • If your child tests negative, they can stop self-isolating. • If your child tests positive, they should follow the "stay at home guidance". They must self-isolate for at least 7 days from the onset of their symptoms. They can only return to school

if they do not have symptoms other than cough or loss of smell/taste. Other members of their household should continue self-isolating for the full 14 days.

- If we become aware that someone who has attended school has tested positive, we will take swift action. We will contact Devon County Council's Health Protection Team, who will carry out a rapid risk assessment to confirm who has been in close contact with the child during the period that they were infectious and ensure they are asked to self-isolate for 14 days.
- If your child is sent home because another child in their class has tested positive, you and other household members do not need to self-isolate unless your child develops symptoms.
- If your child is sent home because another child in their class has developed symptoms and your child starts to develop symptoms within the 14 day isolation period, they should follow the "stay at home guidance" and get a test. If the test is negative, they should remain in isolation for the 14 days. If the test is positive, they should inform the school immediately and must isolate for at least 7 days from the onset of their symptoms and your household should self-isolate for at least 14 days.
- If school has two or more confirmed cases within 14 days, we will work with the Health Protection Team at Devon County Council.